



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11916695

Procuring Entity CARLOS HILADO MEMORIAL STATE UNIVERSITY

Title Procurement of Steno Machine Writer with Installation & etc. for the Instructional use of BSOA Program at Fortune Towne Campus

Area of Delivery Negros Occidental

Solicitation Number:	RFQ 25-098	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Information Technology		
Approved Budget for the Contract:	PHP 350,000.00	Document Request List	0
Delivery Period:	30 Day/s		
Client Agency:		Date Published	26/03/2025
Contact Person:	Rowena De la Vida Prado Administrative Assistant II Mabini Street Talisay City Negros Occidental Philippines 6115 63-34-7120005 Ext.142 63-939-9296624 bac.sec@chmsu.edu.ph	Last Updated / Time	25/03/2025 09:11 AM
		Closing Date / Time	02/04/2025 09:00 AM

Description

Republic of the Philippines
CARLOS HILADO MEMORIAL STATE UNIVERSITY
Talisay City, Negros Occidental
Mobile Phone Number: (0939) 929 6624
bac.sec@chmsu.edu.ph

REQUEST FOR QUOTATION

Date: MARCH 24, 2025
Quotation No.: 25-098

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

DR. ANDREW EUSEBIO S.TAN
BAC Chairman

NOTE:

- ALL ENTRIES MUST BE TYPEWRITTEN
- DELIVERY PERIOD WITHIN ____30__ CALENDAR DAYS
- WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
 ITEM ITEM & DESCRIPTION QTY. UNIT UNIT PRICE TOTAL PRICE

NO. (Pls. indicate brand offered)

ONE(1) LOT

1 STENO MACHINE WRITER with Installation 1 lot

Specification Display Screen: Active-matrix color TFT-LCD,

Screen size: at least 7 inches; resolution: 800 x 400

Tilt range: 180 degrees; font size: 1 to 5

Memory: at least 12,000 strokes; dimension: manufactures

standard; Battery: lithium-ion; realtime connection: USB

Accessories Tripod

Micro USB cable, charger, cleaning kit

2 CASE CATalyst STUDENT LICENSE 1 lot

- 4 Year License Subscription of Computer-Aided

Transcription Software Student License

3 LAPTOP 1 unit

Processor: Intel Core i5; memory: 8GB; Hard Drive: 1TB,

Operating System: Windows 10 Home

Inclusions:

StenEd Realtime Theory

Training- 2-day online Training for the following:

* Steno Writer & Computer-aided transcription software

familiarization training

* Basic machine stenography and realtime transcription

Sales warranty: one (1) year on parts and services

TOTAL

*****Nothing Follows*****

TOTAL ABC = Php 350,000.00

PROCUREMENT OF STENO MACHINE WRITER WITH INSTALLATION FOR INSTRUCTIONAL MATERIALS AND ICT
 EQUIPMENT OF FORTUNE-TOWNE CAMPUS BSOA PROGRAM / J. QUINCO (BSOA Program Chair)

PR# 25-024-0123 01-23-25

MDS 26-101-25-02 02-10-25

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	ONE (1) LOT	Steno Machine Writer, etc.	1	Lot	350,000.00

Created by Rowena De la Vida Prado

Date Created 25/03/2025

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DR. ANDREW EUSEBIO S.TAN
BAC Chairman

NOTE:

- ALL ENTRIES MUST BE TYPEWRITTEN
- DELIVERY PERIOD WITHIN 30 CALENDAR DAYS
- WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
- G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM NO.	ITEM & DESCRIPTION (Pls. indicate brand offered)	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	ONE(1) LOT				
1	STENO MACHINE WRITER with Installation Specification Display Screen: Active-matrix color TFT-LCD, Screen size: at least 7 inches; resolution: 800 x 400 Tilt range: 180 degrees; font size: 1 to 5 Memory: at least 12,000 strokes; dimension: manufactures standard; Battery: lithium-ion; realtime connection: USB Accessories Tripod Micro USB cable, charger, cleaning kit	1	lot		
2	CASE CATalyst STUDENT LICENSE - 4 Year License Subscription of Computer-Aided Transcription Software Student License	1	lot		
3	LAPTOP Processor: Intel Core i5; memory: 8GB; Hard Drive: 1TB, Operating System: Windows 10 Home Inclusions: StenEd Realtime Theory Training- 2-day online Training for the following: * Steno Writer & Computer-aided transcription software familiarization training * Basic machine stenography and realtime transcription Sales warranty: one (1) year on parts and services	1	unit		
	TOTAL				
	*****Nothing Follows*****				
	TOTAL ABC = Php 350,000.00				
	PROCUREMENT OF STENO MACHINE WRITER WITH INSTALLATION FOR INSTRUCTIONAL MATERIALS AND ICT EQUIPMENT OF FORTUNE-TOWNE CAMPUS BSOA PROGRAM / J. QUINCO (BSOA Program Chair)				
	PR# 25-024-0123 01-23-25				
	MDS 26-101-25-02 02-10-25				

Date _____ By _____
Released (BAC) _____
Returned (Supplier) _____

Printed Name/Signature _____

Tel. No./Cellphone No. _____

Date _____